

**SANTA CLARA COUNTY
LOCAL FIRE SERVICE AND RESCUE MUTUAL AID PLAN**

**APPENDIX 6 - SANTA CLARA COUNTY FIRE STATION LOCATIONS
& Core STATION COVERAGE**

Revised Date: January 2017

Revise Annually

Fire Stations (Name/ Number)	Address	Thomas Brothers Guide page /grid	
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CAL FIRE

Alma	19650 Santa Cruz Highway	p892,	J-6
Almaden	20255 McKean Road	p894,	J-4
Coyote	Canada and Hot Springs Road	p959,	B-1
Morgan Hill	15670 Monterey Street	p937,	B-3
Pacheco	12280 Pacheco Pass Highway	p980,	E-3
Sweetwater	47405 Mines Road	p819,	A-6
Smith Creek	22805 Mt Hamilton Road	p856,	H-1
Stevens Creek	13326 Stevens Canyon Road	p851,	J-6

GILROY FIRE DEPARTMENT

Chestnut Station	7070 Chestnut Street	p978,	B-4
Las Animas Station (Core)	8383 Wren Avenue	p977,	H-2
Sunrise Station	880 Sunrise	p957	E-6

SOUTH SANTA CLARA COUNTY FIRE DISTRICT

Station 1	15670 Monterey Road	p937,	B-3
Station 2 (Core)	10810 No Name Uno	p957,	H-3
Station 3	3050 Hecker Pass	p977,	C-2

MORGAN HILL FIRE DEPARTMENT

Station 4-El Toro (Core)	18300 Old Monterey Road	p916,	J-5
Station 5-Dunne Hill	2100 E Dunne Avenue	p917,	E-6

SUNNYVALE DEPARTMENT OF PUBLIC SAFETY

Station 1(Core)	171 N Mathilda Avenue	p812,	E-6
Station 2 (Core)	795 E Arques Avenue	p812,	G-7
Station 3	910 Ticonderoga Drive	p832,	C-3
Station 4	996 S Wolfe Road	p832,	G-3
Station 5	1210 Bordeaux Dr.	p812,	E-3
Station 6	1282 N Lawrence Station Road	p812,	J-3

MOUNTAIN VIEW FIRE DEPARTMENT

Station 1 (Core)	251S Shoreline Blvd.	p811,	H-5
Station 2	160 Cuesta	p811,	J-7
Station 3	301 N Rengstorff	p811,	G-3
Station 4	231N Whisman	p812,	B-5
Station 5	2195 N Shoreline Blvd.	p791	J-7
Administration	1000 Villa Street	p811,	H-5

<u>Fire Stations (Name/Number)</u>	<u>Address</u>	<u>Thomas Brothers Guide page /grid</u>	
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PALO ALTO FIRE DEPARTMENT

Station 1(Core)	301 Alma Street	p790,	H-4
Station 2 (Core)	2675 Hanover Street	p811,	A-1
Station 3	799 Embarcadero Road	p791,	B-5
Station 4	3600 Middlefield Road	p811,	E-1
Station 5	600 Arastradero Road	p811,	C/ 0-3
Station 6 (Core)	711 Serra Street, Stanford Univ.	p790,	J-7
Station 8	3300 Page Mill Road	p830,	G-1

SAN JOSE FIRE DEPARTMENT

Station 1	225 N Market Street	p834,	B-6
Station 2 (Core)	2933 Alum Rock Avenue	p834,	J-2
Station 3	98 Martha Street	p854,	C-1
Station 4	710 Leigh Avenue	p853,	H-2
Station 5 (Core)	1380 N Tenth Street	p834,	A-2
Station 6	1386 Cherry Avenue	p854,	A-4
Station 7	800 Emory Street	p833,	H-5
Station 8	802 E Santa Clara Street	p834,	O-5
Station 9 (Core)	3410 Ross Avenue	p873,	H-2
Station 10	511 S Monroe Street	p853,	E-1
Station 11	2840 The Villages Parkway	p855,	G-6
Station 12	5912 Cahalan Avenue	p874,	G-5
Station 13	4380 Pearl Avenue	p874,	E-2
Station 14 (Core)	1201 San Tomas Aquino	p853,	A-4
Station 15	1248 Blaney Avenue	p852,	E-4
Station 16	2001 S King Road	p834,	J-7
Station 17	1494 Ridgewood Drive	p874,	A-5
Station 18 (Core)	4430 S Monterey Road	p874	J-1
Station 19	3292 Sierra Rd	p814,	G-4
Station 20	1433 Airport Boulevard	p833,	H-3
Station 21	2100 S. White Road	p835,?	C-4
Station 22	6461 Bose Lane	p894,	O-1
Station 23	1771 Via Cinco de Mayo	p814,	O-4
Station 24 (Core)	1924 Yerba Buena Rd	p855,	C-4
Station 25	5125 Wilson Way	p813,	C-1
Station 26	528 Tully Road	p854,	G-3
Station 27	6027 San Ignacio Rd	p875,	F-7
Station 28	19911 McKean Road	p894,	J-4
Station 29	199 Innovation Way	p813,	G-4
Station 30 (Core)	454 Auzerais Avenue	p854,	A-1
Station 31	3100 Ruby Avenue	p835	F-2
Station 33	2933 Saint Florian Way	p854	E-6
Station 34	1634 Las Plumas Avenue	p834	E-3
Station 35	135 Poughkeepsie Road	p875	C-4

Fire Stations (Name /Number)	Address	Thomas Brothers Guide page/ grid
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SANTA CLARA COUNTY FIRE DEPARTMENT

Headquarters	14700 Winchester Boulevard	p873, C-3
Campbell Station	123 S Union Avenue	p853, F-6
Cupertino Station (Core)	20215 Stevens Creek Boulevard	p832, E-7
El Monte Station (Core)	12355 El Monte Road (Foothill College Campus)	p831, C-2
Los Altos Station	10 Al mond Avenue	p811, E-6
Los Gatos Station (Core)	306 University Avenue	p873, A-7
Loyola Station	765 Fremont Avenue	p831, E-1
Monta Vista Station	22620 Stevens Creek Boulevard	p852, A-1
Quito Station	18870 Saratoga / Los Gatos Road	p872, H-5
Redwood Station (Core)	21452 Madrone Drive	p912, J-3
Saratoga Station (Core)	14380 Saratoga Avenue	p872 D-2
Seven Springs Station	21000 Seven Springs Parkway	p852, C-4
Shannon Station	16565 Shannon Road	p873, C-6
Sunnyoaks Station (Core)	485 W Sunnyoaks	p873, D-1
West Valley Station (Core)	19800 Cox Avenue	p852, F-6
Winchester Station	14850 Winchester Boulevard	p873, B-3

SANTA CLARA FIRE DEPARTMENT

Station 1	777 Benton Street	p833, F-4
Station 2 (Core)	1900 Walsh Avenue	p833, D-1
Station 3	2821 Homestead Road	p833, B-6
Station 4	2323 Pruneridge Avenue	p833 C-7
Station 5	1912 Bowers Avenue	p833, B-3
Station 6	888 Agnew Road	p813, E-5
Station 7	3495 Benton Street	p832, J-5
Station 8	2400 Agnew Road	p813, C-6
Station 9	3011Corvin Drive	p813, A-7
Station 10	2401 Stars and Stripes Way	p813, C-3

MILPITAS FIRE DEPARTM ENT

Station 1(Core)	777 S. Main St	p814, A-1
Station 2	1263 Yosemite Drive	p814, C-1
Station 3	45 Midwick Drive	p794, A-4
Station 4	775 Barber Lane	p813, J-2

MOFFETT FIELD FIRE DEPARTMENT

Station 1	580 Zook Road	p812, B-1
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SANTA CLARA COUNTY
LOCAL FIRE SERVICE AND RESCUE MUTUAL AID PLAN
APPENDIX 06 - STATION COVERAGE

Revised Date: January 2017

Next Revision: Annually

Introduction

The Santa Clara County Fire Chiefs Association has agreed on a process that will allow agencies to provide minimum coverage in their jurisdictions , when their own resources are depleted . This process provides for mutual aid units to move into neighboring jurisdictions to help provide continued fire and EMS coverage.

Policy

The purpose of this document is to ensure a County-Wide seamless implementation of a mutual aid move-up system for station coverage. In an effort to maintain exceptional service to our communities, this policy is intended to provide the basic framework from which communications and field units will operate. This plan is not intended to make the requesting jurisdiction "whole"; rather, it provides for minimum coverage of the jurisdiction. Requesting jurisdictions should release the mutual aid resources as soon as possible.

Procedures

Communications

Existing procedures for dispatching mutual aid resources shall be followed. Requesting resources will be dispatched for a Code 2 response directly to the 'core' fire station(s), identified by the requesting jurisdiction.

When a mutual aid request is filled, the responding jurisdiction shall notify the requesting agency of the apparatus identifier and whether the resource is ALS or BLS.

In dispatching a move-up unit, the requesting agency shall use clear text and refrain from using special codes or dispatch levels that are specific to their agency.

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Radio Frequencies

Units will respond on the identified travel channel until arriving in the jurisdiction to be covered. The unit will then switch to the primary channel for the requesting jurisdiction. If the responding unit does not have the primary frequency of the requesting jurisdiction, the XSC Command 20 (XSCC20) channel will be utilized.

Arrival

When the responding mutual aid resource arrives in the jurisdiction, the Company Officer shall contact the requesting agency's communications center and advise that they are in the jurisdiction and en-route to the designated 'core' fire station. The requesting communications center will advise the responding unit of the key lock box code for entry into that station.

The responding unit will access the station keys at the fire station utilizing the lock box code. (The key lock box is located between the front door and the apparatus door of the 'core' fire station.) These keys are to be replaced as soon as entry is made into the station so that they are available for additional mutual aid units to use.

Note: Once the key lock box code has been used, the agency is encouraged to change the code and update their CAD information files to reflect the new code.

Deployment

The requesting jurisdiction is not limited to staffing only one apparatus per station. The mutual aid resources can be deployed as deemed appropriate by the requesting jurisdiction. If the mutual aid resource is going to be deployed at a station other than a 'core' station, the mutual aid resource will pick-up a Mutual Aid Move-Up supply box / bag from a 'core' station, and then respond to the designated station.

Operation

Mutual Aid units will be dispatched via the normal station ring down procedures. However, the Company Officer shall monitor the radio at all times. In addition to standard dispatch information, the Thomas Brother's map page will be provided.

The Company Officer shall locate the Mutual Aid Move-Up supply box / bag to assist with emergency response and station familiarization. The location of the box / bag shall be indicated in the key lock box. This box / bag will be maintained by each jurisdiction at their 'core' stations, and it will include the following minimum inventory:

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- Station diagram
- Contact phone numbers with procedures (e.g. direct line to Communications)
- Special instructions (e.g. How to use the phone - dial 9 for outside line, etc.)
- Essential keys and materials unique to your jurisdiction (e.g. lock box keys, city locks, etc.)
- Agency specific map pages/ Pre-Fire Plans [Optional]
- Apparatus door remote(s) [Optional]
- Portable radio(s) [if necessary]
- Mutual Aid Station Coverage Incident Report

Completion of Move Up:

All equipment must be returned to its original location prior to leaving the jurisdiction. The responding unit shall handle reports when they return to their own jurisdiction. The report shall be completed based on the responding unit's department procedures. In addition, a Mutual Aid Station Coverage Incident Report shall be completed for each call handled during the station coverage, and left for the requesting jurisdiction .

Procedures in Summary

1. Mutual Aid request for station coverage shall be according to existing procedures
2. All units in the county subject to Mutual Aid response are required to carry a Thomas Brothers Map (not more than three years old) at all times.
3. Responding jurisdiction shall indicate whether the apparatus responding is ALS or BLS
4. Response is Code 2
5. Travel frequency is the identified travel channel
6. Operate on requesting jurisdiction's primary frequency (Exception: XSC Command 20 channel in MLP)
7. Unit will advise requesting agency's dispatch when they arrived in the jurisdiction and confirm ALS or BLS
8. Respond to the designated station
9. Key lock box code provided to unit by the requesting agency's communications center
10. Locate Mutual Aid Move-Up lock box that shall be located near the front door of the fire station with the standard signage (return key immediately upon entry)
11. Enter station and locate move-up supply box / bag
12. Respond to emergency incidents as needed
13. Return all equipment to original location
14. Complete a Mutual Aid Station Coverage Incident Report for each call handled during the station coverage, and leave for the requesting jurisdiction.
15. Return to own jurisdiction and complete reports according to your agency's policy