

SANTA CLARA COUNTY CENTRAL FIRE PROTECTION DISTRICT
SALARY ORDINANCE

ORDINANCE NO. CFPD-2021-3-O

AN ORDINANCE AMENDING SANTA CLARA COUNTY CENTRAL FIRE PROTECTION
ORDINANCE NO. CFPD-2021-1-O, RELATING TO THE COMPENSATION AND SALARY OF THE
EMPLOYEES IN THE OFFICES OF THE SANTA CLARA COUNTY CENTRAL FIRE
PROTECTION DISTRICT

The Board of Directors of the Santa Clara County Central Fire Protection District, State of California, does ordain as follows:

SECTION 1:

In Exhibit A – Schedule of Job Classifications and Positions – to Ordinance CFPD-2021-1-O, the following shall be deleted:

Total No. of FTEs	Position Title		Position Title	
1	ADMINISTRATIVE ASSISTANT III	or	ADMINISTRATIVE ASSISTANT IV	*

SECTION 2:

In Exhibit A – Schedule of Job Classifications and Positions – to Ordinance CFPD-2021-1-O, the following shall be added:

Total No. of FTEs	Position Title	
1	EXECUTIVE ASSISTANT TO THE FIRE CHIEF	*

*Unrepresented employee

//
//

SECTION 3:

Exhibit B – Schedule of Monthly Salary Rates by Position – to Ordinance No. CFPD-2021-1-O shall be modified to add the classification and salary listed below.

POSITION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
EXECUTIVE ASSISTANT TO THE FIRE CHIEF	*	9,849.25	10,341.71	10,858.80	11,401.74	11,971.83

SECTION 4:

Exhibit B – Schedule of Monthly Salary Rates by Position is approved in accordance with the provisions of Section 570.5 of the California Code of Regulations and is to be posted on the Fire District’s website.

SECTION 5:

This Ordinance shall take effect December 8, 2020 and all sections shall be implemented on November 30, 2020 (Pay Period 20/26).

PASSED AND ADOPTED by the Board of Directors of the Santa Clara County Central Fire Protection District, State of California, this DEC 08 2020 by the following vote:

CHAVEZ, ELLENBERG, LEE
AYES: SIMITIAN, WASSERMAN
NOES: NONE
ABSENT: NONE

CINDY CHAVEZ, PRESIDENT
Board of Directors

~~Signed and certified that a copy of this document has been delivered by electronic or other means to the President, Board of Directors.~~

Attest:

MEGAN DOYLE
Clerk of the Board

APPROVED AS TO FORM AND LEGALITY:

MASA SHIOHIRA
Deputy County Counsel

Exhibits to this Ordinance: Exhibit A –Schedule of Job Classifications and Positions
Exhibit B - Schedule of Monthly Salary Rates by Position

EXHIBIT A
Santa Clara County Central Fire Protection District
Schedule of Job Classifications and Positions
Effective November 30, 2020

TOTAL POSITIONS: 71
TOTAL FTEs: 334

Total No. of FTEs	Position Title		Position Title	
3	ADMINISTRATIVE ASSISTANT I			
6	ADMINISTRATIVE ASSISTANT II			
1	ADMINISTRATIVE ASSISTANT III	or	ADMINISTRATIVE ASSISTANT IV	*
1	ASSISTANT FIRE CHIEF	or	DEPUTY CHIEF	*
1	ASSISTANT FIRE MARSHAL			
11	BATTALION CHIEF			
1	BATTALION CHIEF - PRE-FIRE MANAGEMENT & WILDFIRE RESILIENCE			
3	BUSINESS SERVICES ASSOCIATE I	or	BUSINESS SERVICES ASSOCIATE II	
1	COMMUNITY RISK PROGRAM DIRECTOR			
2	COMMUNITY RISK SPECIALIST I	or	COMMUNITY RISK SPECIALIST II	
1	FACILITIES MAINTENANCE MANAGER			
1	CONTRACT COMPLIANCE ANALYST			*
1	DATABASE ADMINISTRATOR			*
3	DEPUTY CHIEF			*
1	DEPUTY CHIEF	or	DIRECTOR OF FIRE PREVENTION	*
1	DEPUTY DIRECTOR OF COMMUNICATIONS			*
1	DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT			*
16	DEPUTY FIRE MARSHAL I	or	DEPUTY FIRE MARSHAL II or ASSOC. FIRE PLANS EXAMINER or FIRE PLANS EXAMINER	
3	DEPUTY FIRE MARSHAL TRAINEE	or	DEPUTY FIRE MARSHAL I	
1	DIRECTOR OF BUSINESS SERVICES			*
1	DIRECTOR OF COMMUNICATIONS			*
1	DIRECTOR OF EMERGENCY MANAGEMENT			*
1	DIRECTOR OF PERSONNEL SERVICES			*
1	EMS COORDINATOR			*
1	EXECUTIVE ASSISTANT TO THE FIRE CHIEF			*
1	FINANCIAL ANALYST/ACCOUNTANT			*
68	FIRE CAPTAIN			
1	FIRE CHIEF			*
3	FIRE MECHANIC I	or	FIRE MECHANIC II	
165	FIREFIGHTER/ENGINEER	or	FIREFIGHTER or FIREFIGHTER - Voluntary Reduced Rank before July 31, 2020 or FIREFIGHTER TRAINEE (Extra-help)*	
2	GENERAL MAINT. CRAFTSWORKER			
1	GIS ANALYST			*
1	HAZARDOUS MATERIALS ASSISTANT FIRE MARSHAL			
2	HAZARDOUS MATERIALS SPECIALIST	or	HAZARDOUS MATERIALS INSPECTOR	
1	INFORMATION SPECIALIST			
1	INFORMATION SYSTEMS ANALYST I	or	INFORMATION SYSTEMS ANALYST II	
1	INFORMATION SYSTEMS ANALYST I	or	INFORMATION SYSTEMS ANALYST II INFORMATION SYSTEMS ANALYST III	
1	INFORMATION TECHNOLOGY OFFICER			*
1	SYSTEMS ADMINISTRATOR			*
2	MANAGEMENT ANALYST - ASSOCIATE A	or	MANAGEMENT ANALYST - ASSOCIATE B or MANAGEMENT ANALYST	*
1	NETWORK & SECURITY ADMINISTRATOR			*
1	OFFICE ASSISTANT			

Total No. of FTEs	Position Title		Position Title	
1	PERSONNEL SERVICES TECHNICIAN			*
1	PRINCIPAL FINANCIAL ANALYST/ACCOUNTANT			*
3	PROGRAM SPECIALIST I	or	PROGRAM SPECIALIST II	
1	SENIOR COMMUNITY RISK SPECIALIST			
2	SENIOR DEPUTY FIRE MARSHAL			
1	SENIOR FIRE MECHANIC			
1	SENIOR FIRE PLANS EXAMINER			
1	SENIOR HAZARDOUS MATERIALS SPECIALIST			
1	SENIOR MANAGEMENT ANALYST			*
2	SENIOR PROGRAM SPECIALIST			
1	SUPPLY SERVICES SPECIALIST I			
1	SUPPLY SERVICES SPECIALIST II	or	SUPPLY SERVICES SPECIALIST, Hired before August 1, 2016	
1	SUPPORT SERVICES MANAGER			*

*See Resolution No. CFPD-2014-2 for Unrepresented employee benefits

EXHIBIT B
Santa Clara County Central Fire Protection District
Schedule of Monthly Salary Rates by Position
Effective November 30, 2020

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
ADMINISTRATIVE ASSISTANT I	5,809.42	6,099.89	6,404.88	6,725.12	7,061.38
ADMINISTRATIVE ASSISTANT II	7,030.58	7,382.11	7,751.22	8,138.78	8,545.72
ADMINISTRATIVE ASSISTANT III	* 8,564.57	8,992.80	9,442.44	9,914.56	10,410.29
ADMINISTRATIVE ASSISTANT IV	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
ASSISTANT FIRE CHIEF	* 18,861.29	19,804.35	20,794.57	21,834.30	22,926.02
ASSISTANT FIRE MARSHAL	15,038.19	15,790.10	16,579.61	17,408.59	18,279.02
ASSOC. FIRE PLANS EXAMINER	10,815.95	11,356.75	11,924.59	12,520.82	13,146.86
BATTALION CHIEF	15,287.93	16,052.33	16,854.95	17,697.70	18,582.59
BATTALION CHIEF - PRE-FIRE MANAGEMENT & WILDFIRE RESILIENCE	15,287.93	16,052.33	16,854.95	17,697.70	18,582.59
BUSINESS SERVICES ASSOCIATE I	5,809.42	6,099.89	6,404.88	6,725.12	7,061.38
BUSINESS SERVICES ASSOCIATE II	7,030.58	7,382.11	7,751.22	8,138.78	8,545.72
COMMUNITY RISK PROGRAM DIRECTOR	12,455.97	13,078.77	13,732.71	14,419.35	15,140.32
COMMUNITY RISK SPECIALIST I	8,207.72	8,618.11	9,049.02	9,501.47	9,976.54
COMMUNITY RISK SPECIALIST II	9,844.43	10,336.65	10,853.48	11,396.15	11,965.96
CONTRACT COMPLIANCE ANALYST	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
DATABASE ADMINISTRATOR	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
DEPUTY CHIEF	* 17,045.69	17,897.97	18,792.87	19,732.51	20,719.14
DEPUTY DIRECTOR OF COMMUNICATIONS	* 14,169.31	14,877.78	15,621.67	16,402.75	17,222.89
DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT	* 12,235.72	12,847.51	13,489.89	14,164.38	14,872.60
DEPUTY FIRE MARSHAL I	10,294.21	10,808.92	11,349.37	11,916.84	12,512.68
DEPUTY FIRE MARSHAL II	11,326.38	11,892.70	12,487.34	13,111.71	13,767.30
DEPUTY FIRE MARSHAL TRAINEE	7,431.94	7,803.54	-	-	-
DIRECTOR OF BUSINESS SERVICES	* 16,562.17	17,390.28	18,259.79	19,172.78	20,131.42
DIRECTOR OF COMMUNICATIONS	* 14,894.05	15,638.75	16,420.69	17,241.72	18,103.81
DIRECTOR OF EMERGENCY MANAGEMENT	* 14,146.94	14,854.29	15,597.00	16,376.85	17,195.69
DIRECTOR OF FIRE PREVENTION	* 16,562.17	17,390.28	18,259.79	19,172.78	20,131.42
DIRECTOR OF PERSONNEL SERVICES	* 15,314.94	16,080.69	16,884.72	17,728.96	18,615.41
EMS COORDINATOR	* 11,156.66	11,714.49	12,300.21	12,915.22	13,560.98
EXECUTIVE ASSISTANT TO THE FIRE CHIEF	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
FACILITIES MAINTENANCE MANAGER	11,596.67	12,176.50	12,785.33	13,424.60	14,095.83
FINANCIAL ANALYST/ACCOUNTANT	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
FIRE CAPTAIN	12,039.94	12,641.94	13,274.04	13,937.74	14,634.63
FIRE CHIEF	* 20,951.48	21,999.05	23,099.00	24,253.95	25,466.65
FIRE MECHANIC I	7,688.65	8,073.08	8,476.73	8,900.57	9,345.60
FIRE MECHANIC II	9,226.59	9,687.92	10,172.32	10,680.94	11,214.99
FIRE PLANS EXAMINER	11,892.70	12,487.34	13,111.71	13,767.30	14,455.67
FIREFIGHTER/ENGINEER	10,033.34	10,535.01	11,061.76	11,614.85	12,195.59
FIREFIGHTER					
Voluntary Reduced Rank before July 31, 2020	9,741.11	10,228.17	10,739.58	11,276.56	11,840.39
FIREFIGHTER	9,121.23	9,577.29	10,056.15	10,558.96	11,086.91
GENERAL MAINT. CRAFTSWORKER	7,669.93	8,053.43	8,456.10	8,878.91	9,322.86
GIS ANALYST	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
HAZARDOUS MATERIALS ASSISTANT FIRE MARSHAL	15,038.19	15,790.10	16,579.61	17,408.59	18,279.02
HAZARDOUS MATERIALS INSPECTOR	11,326.38	11,892.70	12,487.34	13,111.71	13,767.30
HAZARDOUS MATERIALS SPECIALIST	11,892.70	12,487.34	13,111.71	13,767.30	14,455.67
INFORMATION SPECIALIST	9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
INFORMATION SYSTEMS ANALYST I	7,164.03	7,522.23	7,898.34	8,293.26	8,707.92
INFORMATION SYSTEMS ANALYST II	8,564.57	8,992.80	9,442.44	9,914.56	10,410.29
INFORMATION SYSTEMS ANALYST III	9,421.04	9,892.09	10,386.69	10,906.02	11,451.32
INFORMATION TECHNOLOGY OFFICER	* 14,146.94	14,854.29	15,597.00	16,376.85	17,195.69
SYSTEMS ADMINISTRATOR	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83
MANAGEMENT ANALYST	* 9,849.25	10,341.71	10,858.80	11,401.74	11,971.83

EXHIBIT B
Santa Clara County Central Fire Protection District
Schedule of Monthly Salary Rates by Position
Effective November 30, 2020

POSITION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MANAGEMENT ANALYST - ASSOCIATE A	*	7,101.69	7,456.77	7,829.61	8,221.09	8,632.14
MANAGEMENT ANALYST - ASSOCIATE B	*	8,564.57	8,992.80	9,442.44	9,914.56	10,410.29
NETWORK & SECURITY ADMINISTRATOR	*	10,542.25	11,069.36	11,622.83	12,203.97	12,814.17
OFFICE ASSISTANT		5,281.13	5,545.19	5,822.45	6,113.57	6,419.25
PERSONNEL SERVICES TECHNICIAN	*	7,030.58	7,382.11	7,751.22	8,138.78	8,545.72
PRINCIPAL FINANCIAL ANALYST/ACCOUNTANT	*	11,326.63	11,892.96	12,487.61	13,111.99	13,767.59
PROGRAM SPECIALIST I		7,137.14	7,494.00	7,868.70	8,262.14	8,675.25
PROGRAM SPECIALIST II		9,243.60	9,705.78	10,191.07	10,700.62	11,235.65
SENIOR COMMUNITY RISK SPECIALIST		10,837.41	11,379.28	11,948.24	12,545.65	13,172.93
SENIOR DEPUTY FIRE MARSHAL		12,455.97	13,078.77	13,732.71	14,419.35	15,140.32
SENIOR FIRE MECHANIC		11,069.45	11,622.92	12,204.07	12,814.27	13,454.98
SENIOR FIRE PLANS EXAMINER		13,079.98	13,733.98	14,420.68	15,141.71	15,898.80
SENIOR HAZARDOUS MATERIALS SPECIALIST		13,079.98	13,733.98	14,420.68	15,141.71	15,898.80
SENIOR MANAGEMENT ANALYST	*	11,326.63	11,892.96	12,487.61	13,111.99	13,767.59
SENIOR PROGRAM SPECIALIST		10,542.23	11,069.34	11,622.81	12,203.95	12,814.15
SUPPLY SERVICES SPECIALIST I		5,281.13	5,545.19	5,822.45	6,113.57	6,419.25
SUPPLY SERVICES SPECIALIST II		5,809.42	6,099.89	6,404.88	6,725.12	7,061.38
SUPPLY SERVICES SPECIALIST, Hired before August 1, 2016		9,539.47	10,016.44	10,517.26	11,043.12	11,595.28
SUPPORT SERVICES MANAGER	*	14,146.94	14,854.29	15,597.00	16,376.85	17,195.69
FIREFIGHTER TRAINEE (Extra-help)	*	8,292.03	-	-	-	-
PAID INTERN \$15 PER HR (Extra-help)	*	2,600.00	-	-	-	-
PAID INTERN \$20 PER HR (Extra-help)	*	3,466.67	-	-	-	-

*Unrepresented employee