



SANTA CLARA COUNTY FIRE DEPARTMENT

1315 Dell Avenue, Campbell, CA 95008 | (408) 378-4010 | SCCFD.org

Fire Prevention Division
Hazardous Materials Program
(408) 341-4420

TEMPORARY HAZARDOUS MATERIALS STORAGE PERMIT

**For Projects Within the Cities of Campbell, Cupertino, and Los Gatos. Authority Cited: Santa Clara County Ordinance Code*

The Santa Clara County Fire Department (SCCFD) regulates the storage and handling of hazardous materials within the cities of Campbell, Cupertino, and Los Gatos. State law and local ordinance require that the handling of hazardous materials be disclosed. Local ordinance requires that a permit be obtained from SCCFD prior to bringing hazardous materials on-site. This form must be submitted to and approved by SCCFD prior to bringing 10 gallons or more of any Class I flammable liquid or 55 gallons or more of any hazardous material on-site for temporary use. Temporary use is limited to 90 consecutive days or as approved by SCCFD, not to exceed one year. Other storage requires a full-term permit. *Refer to the Guidelines for Installation of Temporary and Permanent Aboveground Diesel Fuel Tanks for Emergency and Standby Power Systems Located Outside of Buildings (document #UN-018 at www.unidocs.org) for further details as applicable.

A. Site Information (site where hazardous materials will be located)

Site Operator Name (DBA): _____
Site Name/Number (if applicable): _____
Site Address: _____ City: _____ APN: _____
Assessor's Parcel Number (if known)

B. Contact Information (person responsible for temporary storage)

Contact Name: _____ Email: _____
Company/Agency Name (DBA): _____
Mailing Address: _____ City: _____ Zip: _____
Contact Numbers – Office: _____ Cell: _____ Fax: _____

C. Hazardous Materials Disclosure (required if storage will be on-site for 30 days or more)

If the aggregate quantity of any individual hazardous material brought on-site equals or exceeds 55 gallons (liquids), 500 pounds (solids), or 200 cubic feet (compressed gases) a Hazardous Materials Business Plan (HMBP) must be submitted to SCCFD per the requirements of California Health and Safety Code (HSC) §25503.5(a) or 25503.5(c)(6). The HMBP shall be submitted to SCCFD via the California Environmental Reporting System (CERS) at www.cers.calepa.ca.gov.

D. Hazardous Materials Storage Information

- Hazardous Materials to be temporarily stored on-site:
- Storage Type: Generator Compressor Pumping System Vehicle Fueling Other
- When do you plan to have the hazardous material(s) on-site?
From (date): _____ To (date): _____
- Will fuel or other chemicals be stored in tanks? Yes [*go to Section E*] No [*skip to Section F*]

E. Tank Information

- What is the capacity of the tank? _____ Gallons of _____ (specify material)
- What type of tank will be used? [**Note: The Fire Marshal may require vehicle impact protection.**]
Sub-base tank (e.g. generator “belly” tank);
Other type of tank inside trailer or enclosure;
Tank outside trailer or enclosure





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Temporary HazMat Storage Permit Application – Page 2 of 2 Site Address: _____

- 3. Secondary containment is required for all tanks and piping. How will it be provided?
 The tank is a double-wall or diked tank;
 The tank will be placed in a portable containment basin (e.g. tub, trough, etc.);
 A containment berm/basin will be constructed in the field using heavy gauge plastic sheeting to line a berm constructed of sandbags, cement sacks, timber, or other material suitable for supporting the berm/basin walls;
 Other (Attach a brief description of how secondary containment will be provided). *[Note: Containment must be compatible with the product/waste stored. It must be able to contain 110% of the volume of the primary tank; or in the case of multiple tanks, 150% of the volume of the largest tank or 10% of the aggregate, whichever is larger. If open to rainfall, an additional 4-1/2 inches in depth must be provided to accommodate rainwater. Rainwater must be inspected for contamination, removed after each period of storm activity and disposed of properly.]*
- 4. Protection from spills during tank filling is required. How will spill protection be provided?
 The tank fill point is above the tank’s secondary containment system so any spills will be caught;
 The tank fill point is equipped with or located above a spill/fluid containment pan/basin;
 The tank will not be filled on-site *[If this box is checked, skip to section F]*
 Other (Attach a brief description of how spill containment will be provided).
- 5. Protection from overfills during tank filling is required. How will overfill protection be provided?
 The tank will be filled by hand from containers with capacity of 5-gallons or less;
 The tank will be filled using an automatic shut-off type nozzle;
 The tank is equipped with a “high liquid” alarm or indicator which is audible or visible at the fill location;
 Other (Attach a brief description of how overfill protection will be provided).

F. Certification – I certify that the information provided in this permit application is accurate and complete

Applicant Name (print): _____ Signature: _____ Date: _____

SCCFD Use Only

APPROVED: A temporary Hazardous Materials Storage Permit is granted. DENIED (see below)

Hazmat Program Staff

Name: _____ Signature: _____ Date: _____

Permit Conditions:

- 1. The Plan Review - Temporary Facility or Equipment fee shall be paid by the applicant. Contact SCCFD for applicable fees.
- 2. Unless noted otherwise below, this Temporary Hazardous Materials Storage Permit expires on the “To” date specified in Section D, above, or 90 days from the date hazardous material is brought on-site, whichever occurs first.
- 3. Hazardous materials tanks, containers, and containment systems shall be monitored for leaks, damage, and deterioration. Results of visual inspections shall be documented. Inspection records shall be kept on-site for as long as the hazardous materials are present. Monitoring must be performed and documented every time fuel is delivered, but not less than monthly.
- 4. You must notify SCCFD when the hazardous materials are delivered to the site and when they are removed from the site.
- 5. SCCFD shall be granted access to the site to confirm compliance with applicable federal, state, and local requirements.

Comments:

