



Employee Commendation

The Santa Clara County Fire Department is proud of our employees and appreciates their hard work and professionalism. We welcome and encourage your comments regarding our employees' service to you. If you would like to recognize an employee for a job well done please provide the following information; the firefighter or firefighters involved and the details of the commendation. Your commendation will be forwarded through the employees' chain of command and reviewed by the Office of the Fire Chief. After the review, a copy of your commendation will be placed in the employees' personnel file.

To commend an employee of the Santa Clara County Fire Department, you can complete the form below and submit it electronically or you may print out the [commendation form](#), complete it and forward it either in person or by mail to:

Fire Chief
Santa Clara County Fire Department
14700 Winchester Boulevard
Los Gatos, CA 95032

Top of form

Commendation Form

Employee(s) to be commended

Name:	Badge# (if applicable):	Division:

Person making the commendation

Full Name:	
Email:	
Phone:	
Address:	
City/State/Zip:	

Date and Time of Incident

Date: (mm/dd/yyyy)	
Time: (hh:mm)	

Location:	
Address:	
City/State/Zip:	

Summary of Commendation:

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