

FIRE DEPARTMENT
SANTA CLARA COUNTY

DEPUTY FIRE MARSHAL II

DEFINITION

The classification of Deputy Fire Marshal II performs complex to difficult technical fire prevention inspections to ensure compliance with current laws, ordinances and regulations under the jurisdiction of the Department. As such, incumbents at this level are required to be well versed in fire prevention techniques and have specialized knowledge of fire safety laws, codes and ordinances.

Positions in this classification may provide limited work direction to the Deputy Fire Marshal Trainee and Deputy Fire Marshal I classifications as a lead, and may work out of class in the capacity of a Senior Deputy Fire Marshal.

This classification is a Fair Labor Standards Act non-exempt, represented position in the Classified Service.

DISTINGUISHING CHARACTERISTICS

The classification of the Deputy Fire Marshal II is distinguished from the lower classification of Deputy Fire Marshal I in that the latter is an entry-level position performing basic fire prevention inspections. The classification is also distinguished from the higher classification of Senior Deputy Fire Marshal in that the latter is a supervisory position.

The classifications of Deputy Fire Marshal Trainee, Deputy Fire Marshal I and Deputy Fire Marshal II are alternately staffed positions.

EXAMPLES OF DUTIES

Depending upon assignment, duties may include, but are not limited to, the following:

- Inspect buildings and other structures for compliance with fire laws, ordinances and regulations concerning design, construction and the installation of fire protection equipment.
- Investigate fire hazard complaints; prepare reports and notices of deficiencies directed to owners.
- Ensure compliance with fire safety standards in the construction, operation, and maintenance of commercial and industrial establishments and in the storage and handling of hazardous materials such as compressed gases, flammable liquids, oxidizers, toxic and corrosives.
- Inspect and make fire safety recommendations for schools, hospitals, residential care facilities and other institutions; conduct various fire and life safety inspections and ensure compliance with all applicable codes and regulations for places of public assembly.

EXAMPLES OF DUTIES (continued)

- Coordinate with other local and state agencies, as needed, regarding inspection, plan review, investigation, compliance and regulatory consistency.
- Conduct fire safety inspections of weekend fairs or festivals, public fireworks displays and/or special events.
- Assist Department personnel in the interpretation of state and local laws and regulations relating to fire prevention.
- Review plans and specifications on proposed buildings and subdivision development for adherence to fire and safety laws and codes; confer with architects, engineers, and contractors, offering recommendations on laws and regulations covering fire and panic safety in the design and construction of buildings.
- May act as a lead to the classifications of Deputy Fire Marshal Trainee and Deputy Fire Marshal I.
- Attend training sessions and conferences.
- Provide technical assistance and direction to other Department personnel as assigned.
- Maintain records and prepares reports.
- May have the opportunity to participate in the on-call Fire Investigation Program.
- May be assigned duties in other department programs at the discretion of the Deputy Chief of Fire Prevention and/or the Fire Chief.
- May perform other duties as assigned.

EMPLOYMENT STANDARDS

Education and Experience: An associate's degree in fire science/technology, building design, construction or a closely related field, plus three years of increasingly responsible experience performing fire prevention related work, plan review, construction, and/or building inspection. Applicable work experience beyond the required years of experience can be substituted for required education on a year to year basis.

As a condition of employment, an incumbent who does not hold the California State Fire Marshal (CSFM) Fire Inspector I certification (Fire Inspector 1A, 1B, 1C, and 1D) and International Code Council (ICC) Fire Inspector I certification will be required to do so within one year of employment, or as soon as the classes become available. If the incumbent has completed the CSFM Fire Prevention Officer certification (Fire Prevention 1A, 1B, and 1C), it will be accepted in lieu of the CSFM Fire Inspector I certification. However, the ICC Fire Inspector I certification will still be required.

EMPLOYMENT STANDARDS (continued)

Highly Desirable: A bachelor's degree in fire science/technology, building design or a closely related field. Plan review capabilities in one or more of the following areas: architectural, automatic sprinklers, fire alarms, and/or water and access. CSFM Fire Investigator certification or CSFM Fire Investigation 1A, 1B and California Penal Code Section 832.

Knowledge Of:

- Principles, practices, and techniques of modern fire prevention.
- Applicable local and state regulations.
- Written communication principles in order to prepare clear and concise documents.
- Department rules and operational procedures.

Ability To:

- Accurately interpret laws, ordinances, and regulations relating to fire prevention.
- Identify fire hazards and determine corrective action.
- Effectively and professionally communicate fire prevention techniques to the public.
- Understand and carry out verbal and written directions.
- Prepare clear and concise reports and speak and write effectively.
- Maintain accurate records.
- Establish and maintain effective and professional working relationships with those contacted in the course of work.
- Maintain a calm and professional demeanor in a confrontational or difficult situation.
- Work irregular or protracted hours and to respond promptly to callbacks.

Working Conditions/Physical Demands: Work is performed both in an office setting and in the field. There may be exposure to noise, dust, flammable, and combustible materials. Work involves physical exertion, including standing, stooping, reaching, lifting, crawling and climbing. Manual dexterity; clear, understandable speech; and visual and hearing acuity are also required.

Required License: Possession of a valid State of California driver's license.

Employment Condition: Must be flexible in work assignments. Assignment location, program assignments, assignment to a specialized function may occur and/or be subject to change based on the needs of the division.

Pre-Employment Requirements: The candidate must pass a background check, Live Scan fingerprint, psychological evaluation and complete a medical examination.